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# EUROSAI Strategic Plan 2011-2017

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Operational Plan  
for GOAL TEAM 3

update

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January 2017

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## EUROSAI Goal Team 3 - Operational Plan

**Planning Period: 2011-2017**

Key Activities/ Projects (SP)	Tasks	Pri ori ty	Working Methods	Responsible SAIs	Timetable		Estimated Results and Outcomes						
					(9)		(10)						
					From (MM/YY)	To (MM/YY)	2011	2012	2013	2014	2015- 2017		
(4)	(5)	(6)	(7)	(8)			(11)	(11)	(11)	(11)			(11)

<b>Implementation strategy (SP): 3.1 Enhance the use/implementation of the results of the work produced by individual SAIs, EUROSAI and INTOSAI Committees and WGs as a tool for cooperation</b>														
3.1.1 Establish and maintain a database of audits conducted by the EUROSAI members in different fields	1a) Develop a list of questions related to the need of a new database of audits conducted in different fields for distribution among EUROSAI members, launch the survey	1	Analysis and design potential questions	Czech Portugal Macedonia	3/12	9/12								
	1b) Identify existing databases (also on the CC and INTOSAI level)	1	Research on the internet, contacting relevant partners (e.g.: CC, WGs, TFs, etc.)	Czech Hungary Portugal Switzerland Belgium Lithuania Macedonia	3/12	9/12								
									Proposal of questions, survey conducted					
									List of existing databases					

Key Activities/ Projects (SP)	Tasks	Pri ori ty	Working Methods	Responsible SAIs	Timetable		Estimated Results and Outcomes					
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(4)	(5)	(6)	(7)	(8)			(11)	(11)	(11)	(11)	(11)	(11)

	2) Analyse the results of 1a) and 1b) and agree on potential needs of establishing a new database (alternatively “a database of links”)		Analysis	Czech Hungary Switzerland Lithuania Macedonia	9/12	2/13			At the 2 <sup>nd</sup> GT3 meeting an establishing of new database was agreed on	Summary report						
										<hr/> <p><b>EUROSAI Strategic Plan 2011-2017</b></p> <hr/> <p><b>Operational Plan for GOAL TEAM 3</b></p>						

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					(9)		2011		2012		2013		2014		2015- 2017	
					From (MM/YY)	To (MM/YY)	(11)	(11)	(11)	(11)	(11)	(11)				

	3) Decide WHO will be responsible for the establishment and maintenance of the database and WHAT the future database should contain	3	Analysis and discussion within GTs Creation of pilot database of audits	Czech Portugal Switzerland Belgium Macedonia Estonia Lithuania	12/12	12/13						Propo sal of decisio n Pilot databa se					
	4) Establish the needed database	4	Analysis	Czech Portugal Macedonia Spain	1/14	10/14							The databa se is establi shed				
	5) Collect the data and maintain the database	5	Collection of data/maintenance of database	Czech Portugal Lithuania	10/14	5/17											The database is maintained
	5a)Maintaining of the database	6	Database maintenance	Czech		5/17											The database is maintained

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	5b) Prepare and circulate a presidential letter to international departments of SAIs and to EUROSAs' WGs, TFs and Committees concerning the contributions to the database	6	Remainder concerning the contributions to the database	Czech Portugal Macedonia Lithuania		Annually in 2015 and 2016. From 2017 twice a year (January/February and September)										The database is regularly updated	
	5c) In cooperation with GT4/GT3 regularly update the list of subject areas (key words)	6	Comparative analysis among areas already identified and newly recognized	Czech Portugal Macedonia Lithuania		5/17									First update 3/16	The subject areas list updated on annual basis	
	6) Collect and evaluate statistical data on the database	6	Annual evaluation report	Czech Portugal Macedonia Lithuania		5/17 4/17 – statistical data before the GB meeting										Reports on how is the database used	
	6a) Monitor and evaluate number of SAIs contributing to the database	6	Keeping count of SAIs cooperating and contributing the database	Czech Portugal Macedonia Lithuania		5/17										Statistical data summarized - annually	

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	6b) Monitor and evaluate number of reports in the database	6	Keeping count of number of reports in the database	Czech Portugal Macedonia Lithuania		5/17									Statistical data summarized - annually	
	6c) In cooperation with the Secretariat monitor and evaluate number of visitors in the database	6	Keeping count of visits of the database	Czech Portugal Macedonia Lithuania		5/17									Statistical data summarized - annually	
	7) Create FAQ		Document on how and what to search in the database	Czech	1/17	5/17										FAQ created
	8) Update search filters		Consultation with GT3 members	Czech Secretariat	1/17	5/17										Search filters updated
3.1.2 Establish and maintain a database of products of INTOSAI and EUROSAI WGs and Committees	1) Identify existing PRODUCTS (also on the CC and INTOSAI level, and also consider products of congresses)	1	Research on the internet, contacting relevant partners (e.g.: CC, WGs, TFs, etc.)	Czech Hungary Switzerland Portugal Macedonia	3/12	9/12			List of existing products							

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including training materials and networks	2) Analyse created list of products, identifying potential overlaps and concluding on potential needs of establishing a database of products (alternatively “a database of links”)	2	Analysis	Czech Hungary Switzerland Portugal Macedonia	9/12	2/13						Evaluat ion + propos al						
	3) Decide WHO will be responsible for the establishment and maintenance of the database and WHAT the future database should contain	3	Analysis and discussion	Czech Portugal Macedonia	3/13	12/13						Decisio n						
	4) Establish the proposed database	4	Analysis	Czech Portugal Macedonia Spain	12/13	10/14							The databa se is establi shed					

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(4)	(5)	(6)	(7)	(8)			(11)	(11)	(11)	(11)		(11)		

	5) Collect/update the data and maintain the database	5	Analysis	Czech	10/14	5/17										The database is maintained
	5a) Maintaining of the database	6	Database maintenance	Czech Macedonia		5/17										The database is maintained
	5b) Prepare and circulate a presidential letter to international departments of SAIs and to EUROSAs' WGs, TFs and Committees concerning the contributions to the database	6	Remainder concerning the contributions to the database	Czech Macedonia		5/17								2/16		The database is regularly updated - annually
	5c) Cooperate with WGs, TFs and Committees on identifying new products	6	Regular contact via e-mails with WGs, TFs and Committees	Czech Macedonia		5/17										The database is regularly updated - continuously
	6) Collect and evaluate statistical data on the database	6	Annual evaluation report	Czech		5/17										Reports on how is the database used



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(4)	(5)	(6)	(7)	(8)			(11)	(11)	(11)	(11)	(11)	(11)			

	6a) Monitor and evaluate number of products in the database	6	Keeping count of number of products in the database	Czech		5/17									Statistical data summarized - annually	
	6b) In cooperation with the Secretariat monitor and evaluate number of visitors in the database	6	Keeping count of visits of the database	Czech		5/17									Statistical data summarized - annually	
	7) Create FAQ		Document on how and what to search in the database	Czech	1/17	5/17										FAQ created
	8) Update search filters		Consultation with GT3 members	Czech Secretariat	1/17	5/17										Search filters updated
3.1.3 Organise training events/knowledge sharing seminars to share experience and knowledge according to the	1a) Analyse the outputs of ETC (e.g. questionnaire on training needs) in order to find out when and how often to	1	Analysis	Czech Slovakia	12/11	5/12		√	Report of analysis	-		-		-		-

Key Activities/ Projects (SP)	Tasks	Pri ori ty	Working Methods	Responsible SAIs	Timetable		Estimated Results and Outcomes								
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needs identified within EUROSAI	conduct surveys on training needs and in order to use its results in practice															
	1b) Prepare the relevant questions for a new potential survey	1	Design potential questions	Czech Slovakia Belgium	3/13	9/13		-		-	Propos al of questi ons New survey conduc ted	-	New survey evalua ted	-		-
	2a) Identify possibilities for marketing – e.g. when, how and where to present these activities or e.g. creating an alert function, and identify possibilities of creating a procedure and tools for permanently communicatin g, analysing and matching	2	Analysis	Czech Belgium Slovakia	01/13	12/14			First draft of market ing tools identifi ed					List of market ing tools and market ing strateg y will be prepar ed togeth er with TG5		List of marketing tools was done, the other tasks will be performed in the point 3.1.4.

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(4)	(5)	(6)	(7)	(8)			(11)	(11)	(11)	(11)			(11)		

	demands and offers of EUROSAl's knowledge sharing events														
	2b) Contact SAIs, WGs and TFs in order to find out their planned activities/seminars for each year and publish their training events on the EUROSAl website (e.g. in the news, databases)	2	Corresponde nce	Czech	3/12	12/12			List of events		List of events		List of events		List of events
	2c) Contact relevant SAIs (which answered positively in the ETC survey about organising a training activity) and offer the publication of their training events on the	2	Corresponde nce	Czech Slovakia	8/12	12/12			List of events		List of events		List of events		List of events

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	EUROSAI website and ask for details about the training events															
	3) Offer the possibility of co-financing from the EUROSAI budget	2	Corresponde nce	GT Chairs Spain	When financing rules will be adopted – close cooperation with EUROSAI Secretariat	Repeat this activity periodically		-	A numbe r of events co- financ ed by the EUROS AI budget		A numbe r of events co- financ ed by the EUROS AI budget	√	A numbe r of events co- financ ed by the EUROS AI budget	√	A number of events co- financed by the EUROSAI budget	√
	4) Overview of the training activities -		See annexe to 3.1.3.													
	5) Cooperate with GT4 on use and update of Practical Guide				12/12	5/17										
	5a)Prepare interactive evaluation forms for participants and contributors			Czech Portugal Estonia Belgium Lithuania The Netherlands Slovakia	12/12	12/15									First evaluation forms in LimeSurvey format used by WGEA, Lithuania and Hungary in 2016	

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	5b)Regularly inform SAIs about Practical Guide for Organising EUROSAI Training Events			Czech	12/12	12/15									Fact sheet on training prepared and circulated on several occasions, available also in digital form	
	6) Use of Questionnaire on Training needs outputs				12/12	12/16									The list of training experts drafted, regularly updated and used	
	6a) Use the list of training topics /needs and prepare new training events and subregional events			Portugal Belgium Czech Estonia Lithuania The Netherlands Slovakia	12/12	12/16									SAIs informed about the topics	
	6b) Try to find organisers for the most frequently asked topics and support them			Czech Belgium Portugal Estonia Lithuania The Netherlands Slovakia	12/12	12/16									SAIs contacted and informed	
	7) Explore			Portugal	12/12	5/17									first test was	eval

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	possibility of Impact evaluation of training activities that were organised			Czech Belgium Estonia Lithuania The Netherlands Slovakia Hungary										done on the WGEA spring session 2016	uati on will be don e for 46 GB in 201 7
	8) Engage young colleagues in training events			Portugal Czech Estonia Lithuania The Netherlands Slovakia	12/12	5/17								this is a question for new potential survey	This is a task of GT4 OP – e.g. YES conf eren ces orga nise d in seve ral cou ntrie s
	9) Explore possibility of organising webinars			Czech	12/15	5/17								Depending on the existence of a proper	e- lear ning semi

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															tool. To check firstly what can IDI offer for e-learning in cooperation with GT1	nar organise d by TFA &E usin g IDI Blac kbo ard
	10) Explore a need of new questionnaire on training needs			Czech	12/15	5/17									Depending on the results of the IDI Global survey, to be checked firstly.	IDI survey checked, no trainings needs identified
	11) Draft the report on feedback of training events		Report drafted	Czech	11/16	5/17										Rep ort draf ted
	12) Update the Practical guide for EUROSAI training events		Guide updated	Czech	11/16	5/17										Guid e upd ated
	13) Prepare Lime survey		Guide drafted	Czech	11/16	5/17										Guid e

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(4)	(5)	(6)	(7)	(8)			(11)	(11)	(11)	(11)		(11)	

	Guide																	
	14) Inform EUROSAI training experts about the possibility to be included in the INTOSAI database of experts		Letter circulated	Czech	11/16	5/17												drafted EUROSAI experts included to the INTOSAI list
3.1.4 Review, improve and maximise use of available tools (e.g. EUROSAI website, websites of EUROSAI WGs, EUROSAI Newsletter, EUROSAI Magazine) to disseminate information on products (including data gathered under 3.1.1, 3.1.2 and 3.1.3) in line with the EUROSAI and	1) Analyse how the available tools (e.g. EUROSAI website, magazines etc.) are presently used (use existing questionnaires , prepare questions for a survey and analyse results or try to find different methods to gather the same information)	1	Analysis, contacting relevant partners	Czech Poland Switzerland Macedonia	3/12	12/14								Summary report				
	2) Identify	1	Analysis	Czech	3/12	12/13							Propos					



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(4)	(5)	(6)	(7)	(8)												

INTOSAI communication policies (cf 4.3.2)	“marketing” activities to “improve the level of awareness of useable products” (e.g. small updates in news section, template presentation – see 3a))			Poland Macedonia							al of market ing activiti es					
	3a) Prepare a template presentation in English to promote the databases (3.1.1, 3.1.2), information about training (3.1.3) and other available tools, and present it in EUROSAI SAIs	2	Design the template presentation  Design the template of document about EUROSAI databases and products for auditors and individual SAIs	Czech Poland Macedonia	9/12	12/13					Imple ment the presen tation  Imple ments the docum ent about EUROS AI databa ses and produc ts					Presentation updated in 2016/2017
	3b) Disseminate	2	Disseminatio n via email	Czech		4/14							Templ ate			

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	the template presentation to the EUROSAI members																presen tation distrib uted				
	3c) Implement the other “marketing activities” (point 2)	3	Design the other “marketing activities”	Czech Poland Macedonia	9/12	12/14											Imple ment “mark eting activiti es”				
	4) Find out how to monitor the ways people are using the products/examine possibilities of IT tools (e.g. detailed count of access to the website etc.)	3	Analysis	Czech Poland Macedonia	9/12	12/14											Monit oring				
	5) Manage, update and innovate the training part of the EUROSAI website (for example add the section Innovation or other forms)			Czech	12/14	5/17														Updated EUROSAI website a banner leading to information about innovative practice will be created	Web site upd ated ban ner not crea ted, ther

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																	e is not enough adequate materials	
	6) Explore the possibilities how to use social networks for promoting EUROSAI (incl. the possibility to connect a social network with the EUROSAI website)	4	Analysis	Czech The Netherlands Portugal Macedonia	12/14	10/15											Identification of social networks if they are possibly usable	See task of GT1: delivering the message
	7) Create and publish articles about EUROSAI activities and databases in INTOSAI Journal	4	Contributions to the INTOSAI Journal	Czech The Netherlands Portugal Macedonia	10/14	10/15											Number of articles published - annually	
	8) In cooperation	4	Information to the SAIs	Czech The Netherlands		10/15											Number of person	

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	with the Secretariat promote the subscription to the Newsletter on the EUROSAI website			Portugal Macedonia										subscribed - annually	
	<p>9) Improve awareness of existence of EUROSAI products</p> <p>Inform about the database and other products in the News section</p> <p>Prepare an article about the EUROSAI products to be distributed within the Newsletters of WGs, TFs</p> <p>Create a short promotion of EUROSAI databases to be added to</p>	4	Design and production of leaflets, hand-outs etc.	Czech The Netherlands Portugal Macedonia		5/17								Number of materials circulated and keeping count of visits on the EUROSAI website (evaluation) Fact sheet on training prepared and circulated on several occasions, available also in digital form	Poster and 3 booklets for 22 <sup>nd</sup> INC OSAI and EUR OSAI Congresses about EUR OSAI products issued other

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	the e-mail signature																mat erial s prep ared
	10) In cooperation with the Secretariat monitor and evaluate number of visitors on the EUROSAI website	6	Keeping count of visits	Czech The Netherlands Portugal Macedonia		5/17											Statistical data summarized - annually
	11) Stimulate young colleagues to help to develop and utilise social media in a strategic way	6		Czech The Netherlands Portugal Macedonia		5/17											
	12) Create an instructional video how to fill in the databases and stressing the importance of databases			Czech		5/16											video created
	13) Collect and share info on good practices			GT3		5/17											Booklet on good practices

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	about internal marketing within SAIs														issued	
3.1.5. Support EUROSAI members in using WGs and TFs developed tools to enhance their institutional or audit capacities		1		GT3	2014	2017									Number of supporting activities	Number of supporting activities
<b>Implementation strategy (SP): 3. 2 Enhance audit cooperation within EUROSAI</b>																
3.2.1 Identify areas for regional or sub-regional cooperative audits responding to new challenges + 3.2.2 Encourage EUROSAI members to take part in cooperative activities, such as joint, coordinated, parallel audits	1) Identify the needs of SAIs in this field (e.g. prepare proposal of questions for a survey or find other possibilities)	2	Analysis	Czech Switzerland Macedonia	5/12	4/13				Proposal of questions or other possibilities Questionnaire on possible areas for cooperative activities and needs of SAIs	✓	Publication of the Summary report put on the EUROS AI website		✓		

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	2) Identify possible areas for cooperative activities and check for overlapping topics within the WG, TF and CC levels etc. (there are probably many: e.g. EU funds, public debt ...)	2	Analysis	Czech Lithuania Switzerland Macedonia	5/12	4/13			List of areas and overlaps Questionnaire on possible areas for cooperative activities and needs of SAIs	✓	Publication of the Summary report put on the EUROS AI website	✓				
	3) Identify “marketing” activities to “encourage EUROS AI members to take part in cooperative activities”.	2	Analysis	Czech Switzerland Macedonia	5/12	12/14			Proposal of marketing activities – done discussion among subgroup members	✓	Proposal of marketing activities	✓	Implementation of proposed marketing activities	✓		
	4) Analyse if	2	Analysis		5/12	12/14			Propos	✓	Draft	✓	Publish	✓		

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	and where offers for cooperation are published and possibility of their centralisation in the news section of EUROSAI website (cooperation with GT4) and where to post the guidelines for performing cooperative activities (their identification is part of task 3.1.2).			Czech Switzerland Macedonia					al - done discuss ion among subgro up memb ers		annou nceme nt of offers ( news section of the EUROS AI websit e Proced ures on how to place an offer in the news section		ing of the annou nceme nt			
	5) Find ways to present the results of cooperative audits to other SAIs Analyse possibilities how to promote INTOSAI collaboration	2	Analysis	Czech Switzerland Macedonia	3/12  12/12	11/12  11/13			Propos al - done discuss ion among subgro up memb ers	✓	Propos al	✓				



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	tool (cooperation with GT4)															
	6a) Analyse the possibility of organising seminars: how to perform cooperative activities	2	Analysis	Czech Switzerland Macedonia	5/12	11/12			Propos al - done - Questi onnair e on possibl e areas for cooper ative activiti es and needs of SAIs	✓	Publica tion of the Summ ary report put on the EUROS AI websit e	✓				
	6b) Further discussion and decision about organisation of the seminar on cooperative activities			Czech Macedonia Estonia The Netherlands	1/15	11/17									Decision on organising seminar at the beginning of 2016	Sem inar orga nise d in autu mn in 201 7
	7) Implement the outputs identified within the previous tasks	3	Implementati on	Czech Macedonia Estonia The Netherlands	12/12	5/17					Support of increas ing numbe r of cooper	✓			Implementat ion of the result of 6b)	



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	audits																	
	12) Explore possibilities for cooperation with the Contact Committee – Joint Working Group on Audit Activities			Czech Macedonia Estonia The Netherlands	1/15	11/17											Decision how to cooperate	
	13) Prepare and conduct a coordinated audit on efficient management of EU funds			Slovakia (with support of the GT3 Chair concerning promotion of this activity )	1/16	5/17											Outcomes of the audit presented to the EUROSAI members	Activity was cancelled
	14) New questionnaire on possible areas for Cooperative Audits and Needs			Czech	12/15	5/17											Firstly to check the results of the IDI global survey	Done with in the seminar
3.2.3 Support internships and staff secondments among EUROSAI member SAIs																		
	1) Check similar INTOSAI initiatives (to avoid overlap)	1	Analysis	Austria	2/12	4/12		-	Summary of the INTOSAI activity	-		-		-				-
	2) Prepare questions for a survey	1	Analysis of the survey, the INTOSAI	Poland Czech Macedonia	5/12	9/12		-	Proposal of questi			√		√				√

Key Activities/ Projects (SP)	Tasks	Pri ori ty	Working Methods	Responsible SAIs	Timetable		Estimated Results and Outcomes								
					(9)		(10)								
					From (MM/YY)	To (MM/YY)	2011	2012	2013	2014	2015- 2017				
(4)	(5)	(6)	(7)	(8)		(11)		(11)		(11)		(11)			(11)

	concerning co-funding, partners, willingness, best practice, barriers, length, etc. based on the potential surveys in this area conducted so far within the EUROSAI and INTOSAI Launch the survey		initiative and other potential issues						ons							
	3) Evaluate responses	2	Analysis of responses	Czech Poland Macedonia	10/12	1/13					Sugges tions for encour aging intern ships and second ments	√				
	4) Identify “marketing” methods and tools	3	Analysis	Czech Poland Macedonia	1/13	5/13		-	Propos al of suitabl e market ing metho	√		-		-		-

Key Activities/ Projects (SP)	Tasks	Pri ori ty	Working Methods	Responsible SAIs	Timetable		Estimated Results and Outcomes								
					(9)		(10)								
					From (MM/YY)	To (MM/YY)	2011	(11)	2012	(11)	2013	(11)	2014	(11)	2015- 2017

									ds and tools leading to an increased number of participating EUROS AI members								
	5) Agree which and how the identified methods and tools should be introduced in the next task	1	Consultations	Poland Czech Macedonia	5/13	5/14								List of methods and tools to be introduced			
	6) Prepare a booklet on EUROS AI member SAIs' experience, good practices and success stories in organising internships and staff secondments		Consultations, analysis, drafting	Poland Czech	11/14	5/16											The booklet prepared and added as an annex to the resolution of the EUROS AI Governing Board (activity 7)





Key Activities/ Projects (SP)	Tasks	Pri ori ty	Working Methods	Responsible SAIs	Timetable		Estimated Results and Outcomes									
					(9)		(10)									
					From (MM/YY)	To (MM/YY)	2011	(11)	2012	(11)	2013	(11)	2014	(11)	2015- 2017	(11)
(4)	(5)	(6)	(7)	(8)												

	practices and develop guidance material to support work of EUROSAI members															practice and guidance products	
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**Implementation strategy (SP): 3.3 Enhance cooperation within INTOSAI**

3.3.1 Cooperate with INTOSAI bodies, working groups, task forces and/or committees	Number of cooperation projects/activities with INTOSAI bodies, working groups, tasks forces and/or committees															
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3.3.2 Cooperate with INTOSAI Regional Working Groups (ASOSAI, OLACEFS, ARABOSAI, AFROSAI and others when relevant)	Number of cooperation projects/activities with INTOSAI Regional Working Groups															
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**Implementation strategy (SP): 3.4 Enhance cooperation with external partners**

3.4.1 Cooperate with external institutional and non-institutional partners where they are considered to have particular expertise or	1a) Identify existing forms of collaboration and possible partners in cooperation with WGs , Committees	2	Contact Chairs of WGs, Committees and Tasks Forces asking for this information	Czech Portugal Slovakia	5/12	5/17						List of existin g forms of cooper ation and List of	-		-	Number of cooperation activities with external partners	-
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Key Activities/ Projects (SP)	Tasks	Pri ori ty	Working Methods	Responsible SAIs	Timetable		Estimated Results and Outcomes						
					(9)		(10)						
					From (MM/YY)	To (MM/YY)	2011	2012	2013	2014	2015- 2017		
(4)	(5)	(6)	(7)	(8)			(11)	(11)	(11)	(11)		(11)	(11)

pursue matters useful to EUROSAI in its work	and Tasks Forces Chairs										potenti al partne rs					
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SP= Strategic Plan

The EUROSAI Secretariat (Spain) is ready to support the activities of GT3 connected to training, cooperation, financial issues, EUROSAI website and EUROSAI publications.

**Annexe to the 3.1.3.**

**Organise training events/knowledge sharing seminars to share experience and knowledge according to the needs identified within EUROSAI**

Overview of the Training Activities												
Task	Priority	Working methods	Responsible SAI	Timetable from	Time table to	2011	2012	2013	2014	2015	2016	2017
1a) Organise EUROSAI WGEA seminars on an environmental topic	1	Part of WGEA Secretariat's regular activity which includes evaluation and reporting of seminar	WGEA Chair	5/12	5/17		Seminar on ecosystem sustainable fisheries and forestry organised on 15-16 May 2012 in Oslo, Norway and evaluated  Seminar on auditing forest organised on 21-26 October 2012 in Agia Napa,	Seminar on auditing water management in Europe organised on 23-24 April 2013 in Oslo, Norway and evaluated  Seminar on fraud and corruption in environmental auditing organised on 14 October 2013 in Prague, the Czech Republic and	Seminar on Environmental Issues associated with infrastructure organised on 6 October 2014 in Vilnius, Lithuania and evaluated	Seminar on auditing energy issues organised on 23-24 April 2015 in Tallinn, Estonia and evaluated  Training seminar on auditing agriculture organised on 5 October 2015 in St. Julian's, Malta and evaluated	Seminar on waste recycling organised on 28-29 April in Tallinn, Estonia  Training seminar on sustainable development was organised on 26 September 2016 in Skopje, Macedonia	Seminar on water quality will be held on 25-26 April in Slovenia  Training seminar on environmental data and information systems will be held on 10 October

							Cyprus and evaluated	evaluated				in Albania
1b) Organise WGEA annual meetings	1	Part of WGEA Secretariat's regular activity which includes evaluation and reporting of seminar	WGEA Chair	10/12	10/17		Meeting on sustainable development and environmental data organised on 23-25 October 2012 on Cyprus	Meeting on sustainable land use assessing validity and reliability in quantitative and qualitative analyses organised on 15-17 October 2013 in Prague, the Czech Republic	Annual meeting organised on 7-9 October 2014 in Vilnius, Lithuania	13 <sup>th</sup> Annual Meeting organised on 6-8 October 2015 in St.Julian's, Malta. The main topics of the meeting were industrial waste and chemicals and reaching the stakeholders	14 <sup>th</sup> Annual Meeting organised on 27-29 September 2016 in Skopje, Macedonia	15 <sup>th</sup> Annual Meeting will be organised on 11-13 October in Albania
2a) Organise EUROSAI WGIT seminars on IT topics	1	Part of WGIT Secretariat's regular activity which includes evaluation and reporting of seminar		2/12	5/17			Training course on COBIT 5 focused on auditing the production environment of biometric passports	IT Symposium organised in cooperation with the SAI of Germany on 13-14 March 2014 in Potsdam,	IT Self-assessment organised on 24 March 2015 in Bern, Switzerland and evaluated		

								organised on 20-22 February 2013 in Paris, France and evaluated	Germany and evaluated	IT Self-assessment organised on 25 March 2015 in Bern, Switzerland and evaluated		
2b) Organise meetings of EUROSAI WGIT	1	Part of WGIT Secretariat's regular activity which includes evaluation and reporting of seminar	WGIT Chair	2/13	2/17			Annual meeting organised on 18-19 February 2013 in Paris, France	Annual meeting organised on 11-12 March 2014 in Berlin/Potsdam, Germany	10th Meeting of the EUROSAI IT Working Group organised on 1-2 July 2015 in Warsaw, Poland	11 meeting of WGIT organised on 1-3 June in Prague, Czech Republic	
3a) Organise EUROSAI TFA&E seminars	1	Part of TFA&E Secretariat's regular activity which includes issue, invitations, organise logistics, etc.		9/13	5/17			Seminar to discuss SAIs activities in the field of promoting ethical conduct in public organisations through the	Seminar on enhancing ethics in Supreme Audit Institutions organised on 29-30 January 2014 in Lisbon,	Seminar on Methods and measuring tools to audit ethics organised on 26-27 November 2015 in Ankara,		

								SAIs activities, especially by auditing ethics organised on 17-18 September 2013 in Luxembourg and a evaluated	Portugal and evaluated	Turkey and evaluated		
3b) Organise meetings of EUROSAI Task Force on Audit & Ethics	1	Part of TFA&E secretariat's regular activity	TFA&E Chair	12/12	2/17		Meeting of the EUROSAI TFA&E organised on 7 December 2012 in Lisbon, Portugal	Meeting of the TFA&E organised on 4-5 April 2013 in Dubrovnik, Croatia  Meeting of the TFA&E was organised on 18 September 2013 in	Meeting of the TFA&E organised on 31 January 2014 in Lisbon, Portugal  Meeting of the TFA&E organised on 2-3 April 2014 in Romania	Annual meeting of the TF&E organised on 20-21 April 2015 in Rome, Italy	Annual meeting organised on 19-20 May in Madrid, Spain	Annual meeting organised on 2-3 February in London, United Kingdom

								Luxembourg				
4a) Organise EUROSAT Task Force/ Working Group seminars on the Audit of Funds Allocated to Disasters and Catastrophes	1	Part of TF Secretariat's regular activity which includes issue, invitations, organise logistics, etc.		2/12	2/17			Seminar on best practise of audits of funds allocated to prevention and consequence s elimination of disasters and catastrophes was organised on 26 March 2013 in Sofia, Bulgaria	Seminar on implementati on and use issues of new INTOSAI Standards (ISSAI 5500-5599) organised on 15 May 2014 in Warsaw, Poland	Seminar on Experience of development and possibility for Supreme Audit Institutions to implement international standards ISSAI 5500 series - Guidelines on Audit of Disaster-related Aid organised on 20-21 October 2015 in Ankara, Turkey and evaluated	Seminar on Practical implementa tion of ISSAIs 5500-5599 "Guidelines on Audit of disaster-related aid": risks of fraud and corruption, using new methods of data acquisition organised on 6 April 2016 in Baku, Azerbaijan	Seminar (the topic is being identified ) will be organize d on 30 March 2017 in Rome, Italy
4b) Organise annual meetings of Task Force on	1	Part of TF secretariat's regular activity	WGD&C Chair	4/12	5/17		Meeting of the EUROSAT	Meeting of the EUROSAT Task Force	Meeting of the EUROSAT Task Force	I Annual Meeting of WGD&C	II Annual Meeting of WGD&C	III Annual Meeting will be

the Audit of Funds Allocated to Disasters and Catastrophes							Task Force on the Audit of Funds Allocated to Disasters and Catastrophes was held on March 21-23, 2012, in Wroclaw, Poland	on the Audit of Funds Allocated to Disasters and Catastrophes was held on 26-27 March 2013 in Sofia, Bulgaria	on the Audit of Funds Allocated to Disasters and Catastrophes organised on 15-16 June 2014 in Warsaw, Poland	organised on 5 February 2015 in Luxembourg	organised on 7 April 2016 in Baku, Azerbaijan	organised on 31 March in Rome, Italy
5) Organise a seminar on application of software tools in audit	1	Issue questionnaire, invitations, contact presenters, organise logistics, etc.	SAI of the Czech Republic	9/12	9/12		Seminar organised on 17-20 September 2012 in Prague, the Czech Republic and evaluated					
6) Organisation of 3i management workshop	1	Issue invitations, contact presenters,	IDI- EUROSAI	3/13	3/13			Seminar organised on 11-13 March 2013 in				

		organise logistic, etc.						Sarajevo, Bosnia and Herzegovina and evaluated				
7) Organisation of the seminar "Using the Performance Audit Guidelines (ISSAI 300,3000 and 3100) to improve Performance Audit in SAIs"	1	Issue invitations, contact presenters, organise logistics, etc.	GT2 Chair	12/13	12/13			Seminar organised on 4-5 December 2013 in Bonn, Germany and evaluated				
8) Organisation of the seminar on the independence of SAIs	1	Issue invitations, contact presenters, organise logistics, etc.	GT1 (co-chaired by the SAIs of France and Hungary)		2014			Seminar on the independence organised on 28 March 2014 in Budapest, Hungary and evaluated				
9) Organisation of the seminar on	1	Issue invitations, contact	SAI of the Czech Republic	2014	2014			Seminar organised on 5-6 June				



Communication, PR and media issues		presenters, organise logistics, etc.							2014 in Prague, the Czech Republic and evaluated			
10) Organisation of the seminar on audit of the State Budget Revenues – Exchange of experience, main issues and best practices	1	Issue invitations, contact presenters, logistics, etc.	SAI of the Czech Republic	2014	2014				Seminar organised on 22-24 October 2014 in Prague, the Czech Republic and evaluated			
11) Organisation of the seminar on using the ISSAI on compliance audit	1	Issue invitations, contact presenters, organise logistics, etc.	SAI of Lithuania	10/14	10/14				Seminar organised on 28-29 October 2014 in Vilnius, Lithuania and evaluated			
12) Organisation of the seminar on Open Data	1	Issue invitations, contact presenters, organise	SAI of the Netherlands	11/15	11/15				Seminar organised on 26-27 November 2015 in the			

		logistics, etc.								Hague, the Netherlands and evaluated		
13) Organisation of the seminar on Municipality Audit	1	Issue invitations, contact presenters, organise logistics, etc.	SAI of Lithuania	2016	2016						Seminar organised on 20-21 September in Lithuania, Vilnius	
14) TF A&E/GT1	1	Conference on the importance of ethics and integrity for SAIs	SAI of Hungary, Portugal, the Netherlands	2016	2016						Seminar organised on 14-15 September in Hungary, Budapest	
15) Organisation of the seminar "Implementation of the ISSAI 300 - Fundamental Principles of Performance Auditing - experience and	1	Issue invitations, contact presenters, organise logistics, etc.	SAI of Slovakia	2017	2017						Seminar organised on 5-6 April in Slovakia, Bratislava	

best practice“												
16) Organisation of the EUROSAI-ECIA Joint seminar on relations SAIs – internal auditors in public sector	1	Issue invitations, contact presenters, organise logistics, etc.	GT2/ Belgium	2017	2017							Seminar organised on 11 May in Belgium, Brussels
17) Organisation of the seminar on cooperative activities	1	Issue invitations, contact presenters, organise logistics, etc.	SAI of the Czech Republic	2017	2017							Seminar is planned to be organised in autumn 2017
18a) Organise meetings of EUROSAI Task Force on Municipality Audit	1	Part of TFMA Secretariat’s regular  Issue invitations, contact presenters, organise logistics, etc. activity	SAI of Lithuania	2017	2017							Kick-off meeting organised on 11 – 12 April in Vilnius, Lithuania

18b) Organise seminars of EUROSAI Task Force on Municipality Audit	1	Issue invitations, contact presenters, organise logistics, etc. activity	SAI of Lithuania	2017	2017							Seminar organised on 5 – 6 October in Riga, Latvia
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