| **Key activities/projects** | **Tasks** | **Estimated results and outcomes** | **Estimated calender** | **Responsible SAI** |
| --- | --- | --- | --- | --- |
|  **GOAL 1 – Capacity Building** |
| **1.2.1**. Collect information and identify capacity building needs of EUROSAI members, including curriculums and models for professional qualification of staff, and taking into account information from available sources (e.g. IDI)  | Collect the existing information regarding the capacity and professional development needs of SAIs and taking into consideration the available resources and possibility of cooperation with other organizations or committees (e.g. IDI, CBC)Building on the existing information collected by Latvia, identify the possible needs and gaps within EUROSAI | Merged with (1.2.1.2)Propose for the next meeting a method (survey ? cross analysis ? other ) to identify possible needs in terms of models, qualifications and tools | November 2013 | Georgia |
| 1.2.3 Make use of the opportunities offered by information technology:* support e-learning capacity of member SAIs
* explore potential for electronic network of SAI training services

… | Work with EUROSAI members to identify what modules already exist on e-learning within SAIs, IDI and other partners (putting aside technical aspects)Transmit to GT4 EUROSAI Team ideas on website designCollection, elaboration and uploading of GT1 information on the new EUROSAI website | Report to GT1 group on this first identification of the existing tools’ task and propose a way forwardReport to GT1 group on progress made on the website designDownload new operational plan and Latvian database as soon as they will be validatedChange the “invited experts” name : Cyprus and Spain are members, only IDI is “invited expert”Ask the Secretariat to put online the INTOSAI Peer review | April 2013Permanent watchPermanent watch | Romania |
| 1.3.3 merged with 1.3.1 Strengthen the coordination and promotion of development cooperation with specific focus on the EUROSAI members who are most in need including bilateral support to member SAIs | Ensuring a correct articulation with GT3 works on training needs | Merged with ex task (1.3.3.1)Collect information from GT3 and transmit information to GT3 on training needs | Permanent watch | Portugal |
| **GOAL 2 – Professional Standards** |
| 2.1.3 Conduct awareness raising seminars on the ISSAI framework and specific ISSAI in conjunction with INTOSAI standard-setting committees and other INTOSAI bodies | Assess need of a second awareness raising seminar / follow‐up seminar, e.g. on one specific ISSAI section (financial, internal etc.) | Needs assessed: The results of the survey show that EUROSAI members already are highly aware of the ISSAI and need support mostly for implementing / applying the ISSAI (cf. Activity 2.2.2) 🡺 no awareness raising seminar necessary | 2012 | Germany |
| 2.2.2 Based on the needs stated, organize seminars and workshops designed to:• provide advice on how to implement ISSAI and INTOSAI GOV,• share experience on implementation activities and lessons learned and• identify EUROSAI good implementation practices | Provide contact to experts to conduct individual trainings within SAIs | GT 2 will offer individual support to EUROSAI members on demand | permanent | Germany |
| Explore possibility to involve European SAIs in IDI's transregional programme on ISSAIs implementation | IDI contacted | 2012 | Germany |
| Based on the need stated by EUROSAI members, support IDI in organising the members’ participation in the programme | 9 EUROSAI members enrolled in 3i Programme | 2012 | Germany |
| Explore possibility of using the respective training materials and manuals developed | IDI material will be shared after completion of 3i Programme | 2012 | Germany |
| Draft concept for possible seminar in 2013 | Draft agreed | 2013 | Austria, Denmark, Germany, Romania, Sweden |
| Find host for first seminar /support host in organizing the seminar | Host found, seminarorganization started | 2013 | Germany |
| Seminar has takenPlace | 2013 |  |
| **GOAL 3 – Knowledge Sharing**  |
| 3.1.3 Organize training events/knowledge sharing seminars to share experience and knowledge according to the needs identified within EUROSAI | 1a) Analyze the outputs of ETC (e.g. questionnaire on training needs) in order to find out when and how often to conduct surveys on training needs and in order to use its results in practice | Report of analysis The survey will be conducted every three years periodically | 05/12 | Czech Slovakia  |
| 1b) Prepare the relevant questions for a new potential survey  | Proposal of questions  | 2013 and then periodically every three years | Czech, Slovakia Belgium  |
| 2b) Contact WGs and TFs in order to find out their planned activities/seminars for each year and offer the publication of their training events on the EUROSAI website and ask for details about the training events  | List of events  | 8/12 and then repeat periodically | Czech Slovakia  |
| 2c) Contact relevant SAIs (which answered positively in the ETC survey about organizing a training activity) and offer the publication of their training events on the EUROSAI website and ask for details about the training events  | List of events | 08/12-12/12 and then repeat periodically | Czech Slovakia  |
| 2e) Update and publish the list of training activities on the EUROSAI website or by other means identified in 2a)  | Updated list of training activities on the EUROSAI website Overlap with TG3/GT4 activities 4.1.5.1Will be done regularly by TG3/GT4 | 12/12 and thenrepeat this activity periodically | Czech Slovakia  |
| 3) Formulate a procedure for the selection of co-financed activities and agree on this procedure with other GTs   | Procedure for the selection of co-financed activities will be prepared by GT4 | 2013 | GT Chairs |
| 4a) Organize an annual meeting of TF on the Audit of Funds Allocated to Disasters and Catastrophes | EUROSAI event | 03/12 | Poland/Ukraine |
| 4b) Summary and evaluation of annual meeting | Evaluation report | 03/12 | Poland/Ukraine |
| 5a)OrganizeanEUROSAI WGEA Seminar on Sustainable Fisheries and Forest Management | EUROSAI event | 05/12 | Norway |
| 5b) Summary and evaluation from EUROSAI WGEA on Sustainable Fisheries and Forest Management | Evaluation report | 05/12-10/12 | Norway |
| 6a) Organize a seminar on Application of Software Tools in Audit | EUROSAI event | 09/12 | Czech Republic |
| 6b) Evaluate a seminar on Application of Software Tools in Audit | Evaluation report | 09/12 – 11/12 | Czech Republic |
| 7a) Organize EUROSAI WGEA annual meeting with focus on sustainability and data sources in environmental audits | EUROSAI event | 10/12 | Cyprus/Norway |
| 7b) Summary and evaluation from EUROSAI WGEA annual meeting with focus on sustainability and data sources in environmental audits | Evaluation report | 10/12 – 12/12 | Cyprus/Norway |
|  | 8a)Organize 8th meeting of the EUROSAI WGIT  | Meeting delivered | 18-22 February 2013 | Switzerland/ France |
| 9a) Organize three day COBIT 5 Training Course  | Seminar delivered | February 2013 | Switzerland/France |
| 9b)Evaluate COBIT 5 Training Course | Report on evaluation delivered | 4/2013 | Switzerland / France |
| 10a) Organize seminar on auditing water management | Seminar delivered | 23-24 April 2013 | Norway |
| 10b)Evaluate seminar on water management | Report on evaluation delivered | 6/2013 | Norway |
| 11a) Organize a TFA&E seminar to discuss possible SAIs´ activities in the field of promoting ethical conduct in public organisations through the SAIs´ activities, especially by auditing ethics | Seminar delivered | 9/13 | TFA&E |
| 11b) Evaluate seminar focused on auditing ethics | Report on evaluation delivered | 12/13 | TFA&E |
| 12a) Organisation of the seminar of GT2 | Seminar delivered | 2013 | GT2 |
| 12b) Evaluation of the seminar of GT2 | Report on evaluation delivered | 2013 | GT2 |
| 13a) Organize a seminar on best practise of audits of funds allocated to prevention an consequences elimination of disasters and catastrophes | Seminar delivered | 2013 | Ukraine |
| 13b) Evaluate a seminar on best practise of audits of funds allocated to prevention an consequences elimination of disasters and catastrophes | Report on evaluation delivered | 2013 | Ukraine |
| 14a) Organize an WGEA annual meeting and one day seminar | Seminar delivered | 10/13 | Norway |
| 14b) Evaluate an WGEA one day seminar | Report on evaluation delivered  | 12/13 | Norway |
| 15a) Organize a seminar on Performance Audit  | Deliver a seminar  | 2014 | SAI of Lithuania |
| 15b) Evaluate a seminar on Performance Audit  | Report on evaluation delivered | 2014 | SAI of Lithuania |
| 16a) Organize a TFA&E seminar focused on raising public confidence in SAIs by supporting the implementation of ISSAI 30 (Code of Ethics) | Seminar delivered | 1/14 | TFA&E /Portugal |
| 16b) Evaluate seminar focused on Ethics within SAIs (above described) | Report on evaluation delivered | 3/14 | TFA&E trough Portugal |
| 17) Define model courses on ethics; | Model course | 5/13 | TFA&E/The Netherlands |
|  | 18) Proposals on how to deliver ethics related training to the EUROSAI members | List of proposals made | 12/13 | TFA&E/The Netherlands |
| **GOAL 4 – TG 3 – Training Issues** |
| 4.1.5 In the area of training:• collect information on EUROSAI training events/seminarsproposed;• review financial applications and prepare a prioritized submission for Governing Board approval for training events requiring EUROSAI funding ;• provide advice to hosts of training events on how to run an event;• facilitate and ensure feedback on training events is providedby the hosts of training events across EUROSAI (cf. 4.3.3. and 4.3.4.) | 4.1.5.1. Collect, in a regular basis, proposals of training events from every GT and WG, addressing overlapping or other horizontal issues | Summary report of events carried out and submitted to GB  | 06/12-05/17 | GT4/TG3 |
| 4.1.5.2. Provide guidance for organising EUROSAI training events | Guidance | 06/12-05/17 | GT4/TG3 |
| 4.1.5.3. Advise, facilitate and ensure feed-back and follow-up on training events  | Consolidated report included in the GT4 progress report presented to GB  | 06/12-05/17 | GT4/TG3 |
| 4.1.5.4. List possible training experts and facilitate contact with them | List completed | 01/13-05/17 | GT4/TG3 |
| **4.3.6** Encourage the organisation of EUROSAI events in a sustainable way, including the promotion of online tools/internet conference tools |  | The extent to which the tools are considered andapplied has been identified |  |  |