|  |
| --- |
| Training is to be provided according to the needs and priorities of EUROSAI members. The aim of this document is to assist in finding the complete information on training events and strategies in one place.  |
| **Key activities/projects** | **Tasks** | **Estimated results and outcomes** | **Estimated calendar** | **Responsible SAI** |
|  **GOAL 1 – Capacity Building** |
| 1.1.2Facilitate INTOSAI Donor Cooperation in Europe in consultation with the INTOSAI Donor Steering Committee | Promote knowledge of IDI tools, notably the Capacity development database, the new call of proposals and PMF | Identify possible ways of IDI offering training seminars (for ISSAI facilitators, for help to draft proposals etc.) within non eligible SAIS on a cost-recovery basis | 2013 | France |
| 1.2.1 Collect information and identify capacity building needs of EUROSAI members, including curriculums and models for professional qualification of staff, and taking into account information from available sources (e.g. IDI)  | Building on the existing information collected by Latvia, identify the possible needs and gaps within EUROSAI | Merged with (1.2.1.2)Identify needs and gaps building on the Task 1 database | first method proposal completed in March 2013draft paper for autumn 2013 | Georgia |
| 1.2.3 Make use of the opportunities offered by information technology:* support e-learning capacity of member SAIs
* explore potential for electronic network of SAI training services
 | Work with EUROSAI members to identify what modules already exist on e-learning within SAIs, IDI and other partners (putting aside technical aspects)Transmit to GT4 EUROSAI Team ideas on website designCollection, elaboration and uploading of GT1 information on the new EUROSAI site | Report to GT1 group on this first identification of the existing tools’ task and propose a way forwardReport to GT1 group on progress made on the website designDownload new operational plan and Latvian database as soon as they will be validatedChange the “invited experts” name : Cyprus and Spain are members, only IDI is “invited expert” | autumn 2013permanent watchpermanent watch | RomaniaRomaniaFrance |
| 1.3.3 merged with 1.3.1Strengthen the coordination and promotion of development cooperation with specific focus on the EUROSAI members who are most in need including bilateral support to member SAIs | Ensuring a correct articulation with GT3 works on training needs | Merged with ex task (1.3.3.1)Collect information from GT3 and transmit information to GT3 on training needs | permanent watch | Portugal |
| **GOAL 2 – Professional Standards** |
| 2.1.3 Conduct awareness raising seminars on the ISSAI framework and specific ISSAI in conjunction with INTOSAI standard-setting committees and other INTOSAI bodies | Assess need of a second awareness raising seminar /follow‐up seminar, e.g. on one specific ISSAI section (financial, internal etc.) | Needs assessed: The results of the survey show that EUROSAI members already are highly aware of the ISSAI and need support mostly for implementing / applying the ISSAI (cf. Activity 2.2.2) 🡺 no awareness raising seminar necessary | 2012 | Germany |
| 2.2.2 Based on the needs stated, organize seminars and workshops designed to:• provide advice on how to implement ISSAI and INTOSAI GOV,• share experience on implementation activities and lessons learned and• identify EUROSAI good implementation practices | Provide contact to experts to conduct individual trainings within SAIs | GT 2 will offer individual support to EUROSAI members on demand | permanent | Germany |
| Explore possibility to involve European SAIs in IDI's transregionalprogramme on ISSAIs implementation | IDI contacted | 2012 | Germany |
| Based on the need stated by EUROSAI members, support IDI in organising the members’ participation in the programme | 9 EUROSAI members enrolled in 3i Programme | 2012 | Germany |
| Explore possibility of using the respective training materials and manuals developed | IDI material will be shared after completion of 3i Programme | 2012 | Germany |
| Draft concept for possible seminar in 2013 | Draft agreed for Seminar “Using the Performance Audit Guidelines (ISSAI 300 and 3000-3999) to improve Performance Audit in SAIs” | 2013 | Austria, Denmark, Germany, Romania, Sweden |
| Find host for first seminar /support host in organizing the seminar | Host found, seminarorganization started | 2013 | Germany |
| Seminar has takenPlace | 12/2013 | Germany |
| **GOAL 3 – Knowledge Sharing**  |
| 3.1.3 Organise training events/knowledge sharing seminars to share experience and knowledge according to the needs identified within EUROSAI | Analyse the outputs of ETC (e.g. questionnaire on training needs) in order to find out when and how often to conduct surveys on training needs and in order to use its results in practice | Report of analysis The survey will be conducted every three years periodically | 2013 | Czech Slovakia |
| Prepare the relevant questions for a new potential survey  | Proposal of questions  | 2013 and then periodically every three years | Czech, Slovakia Belgium |
| Contact WGs and TFs in order to find out their planned activities/seminars for each year and offer the publication of their training events on the EUROSAI website and ask for details about the training events  | List of events  | 9/13 and then repeat periodically every 6 months | Czech Slovakia |
| Contact relevant SAIs (which answered positively in the ETC survey about organizing a training activity) and offer the publication of their training events on the EUROSAI website and ask for details about the training events  | List of events |  12/13 and then repeat periodically | Czech Slovakia |
| Update and publish the list of training activities on the EUROSAI website  | Updated list of training activities on the EUROSAI website Overlap with TG3 activities 4.1.5.1Will be done regularly by GT4/TG3 | Repeat this activity periodically every six months 10/2013, 4/2014 | Czech Slovakia |
| Formulate a procedure for the selection of co-financed activities and agree on this procedure with other GTs  | Procedure for the selection of co-financed activities will be prepared by GT4 | 2013 | GT Chairs |
| Organise Training Course on COBIT 5 focused on auditing the production environment of biometric passports  | Seminar delivered | 20-22 February 2013 | WGIT/France |
| Organise 3i Management Workshop  | Workshop delivered | 11-13 March 2013 | IDI-EUROSAI/Sarajevo, Bosnia and Herzegovina |
| Evaluate IDI-EUROSAI 3i Management Workshop | Report on evaluation delivered | 5/2013 | IDI-EUROSAI |
| Organise a seminar on Auditing Water Management | Seminar delivered | 23-24 April 2013 | WGEA/Norway |
| Evaluate a seminar on water management | Report on evaluation delivered | 5/2013 | WGEA |
| Organise a seminar to discuss SAIs´ activities in the field of promoting ethical conduct in public organisations through the SAIs´ activities, especially by auditing ethics | Seminar delivered | 17-18 September 2013 | TFA&E/ Luxembourg(European Court of Auditors) |
| Evaluate a seminar focused on auditing ethics | Report on evaluation delivered | 10/13 | TFA&E |
| Organise one day seminar Fraud and Corruption in Environmental Auditing | Seminar delivered | 15 October 2013 | WGEA/Prague, Czech Republic |
| Evaluate one day seminar Fraud and Corruption  | Report on evaluation delivered | 11/2013 | WGEA |
| Organise a seminar “Using the Performance Audit Guidelines (ISSAI 300 and 3000-3999) to improve Performance Audit in SAIs” | Seminar delivered | 4-5 December 2013 | GT2/Bonn, Germany |
| Evaluate a seminar “ Using the Performance Audit Guidelines” | Report on evaluation delivered | 1/ 2014 | GT2/Germany |
| Organise a seminar focused on raising public confidence in SAIs by supporting the implementation of ISSAI 30 (Code of Ethics) | Seminar delivered | January 2014 | TFA&E/Portugal |
| Evaluate a seminar focused on raising public confidence | Report on evaluation delivered  | 2/2014 |  TFA&E |
| Organise a seminar on independence of SAIs | Deliver a seminar  | 2014 | GT1(co-chaired by the SAIs of France and Hungary) |
| Evaluate a seminar on independence of SAIs | Report on evaluation delivered | 2014 | GT1 |
| Organise a seminar on Performance Audit | Seminar delivered |  Between 29 September and 3 October 2014 | SAI of Lithuania |
|  | Evaluate a seminar on Performance Audit | Report on evaluation delivered | November 2014 | SAI of Lithuania |
| **GOAL 4/TG 3 – Training Issues** |
| 4.1.5 In the area of training:• collect information on EUROSAI training events/seminarsproposed;• review financial applications and prepare a prioritized submission for Governing Board approval for training events requiring EUROSAI funding ;• provide advice to hosts of training events on how to run an event;• facilitate and ensure feedback on training events is providedby the hosts of training events across EUROSAI (cf. 4.3.3 and 4.3.4) | 4.1.5.1 Collect, in a regular basis, proposals of training events from every GT and WG, addressing overlapping or other horizontal issues4.1.5.1 Establish and maintain a database of training events | Summary report of events carried out and submitted to GB siteDatabase was drafted and posted on training part of the EUROSAI website | 06/12-05/1705/13-04/14 | GT4/TG3GT4/TG3 |
| 4.1.5.2 Provide guidance for organising EUROSAI training events | Guidance | 06/12-05/14 | GT4/TG3 |
| 4.1.5.3 Advise, facilitate and ensure feed-back and follow-up on training events  | Consolidated report included in the GT4 progress report presented to GB  | 06/12-05/17 | GT4/TG3 |
| 4.1.5.4 List possible training experts and facilitate contact with them | Task group assesses interest and usefulness of INTOSAI list of training experts and, if appropriate, disseminates ways to use and enlarge it to EUROSAI Members | 01/13-05/17 | GT4/TG3 |